

## Network Services

### DESCRIPTION OF MAJOR SERVICES

Information Services' Network Services Division provides communication and infrastructure services to the county. The division provides for the design, operation, maintenance and administration of the largest county operated telecommunications phone network in the country with approximately 20,000 telephones in service, the county's Regional Public Safety Radio system that integrates all countywide police, sheriff, and fire radio dispatch capabilities, the paging system consisting of over 7,000 pagers and the county's microwave transport network consisting of 64 separate sites.

The Network Services budget unit is an Internal Service Fund (ISF). As an ISF any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rates structure.

### BUDGET AND WORKLOAD HISTORY

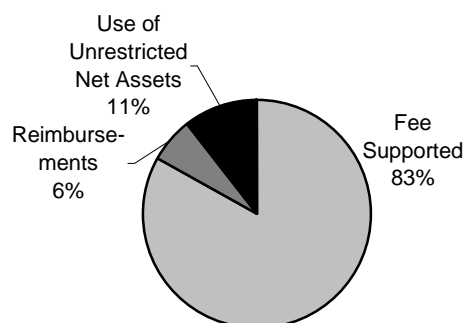
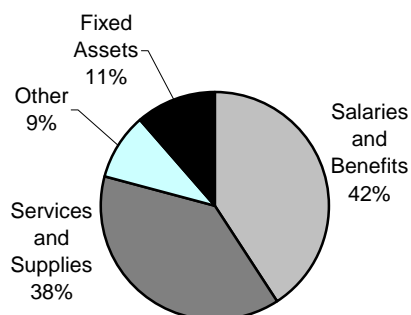
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	17,298,461	16,845,334	14,608,634	16,379,146
Departmental Revenue	18,180,206	16,845,334	17,448,781	16,379,146
Revenue Over/(Under) Expense	881,745	-	2,840,147	-
Budgeted Staffing		93.0		93.0
Fixed Assets	1,847,824	2,491,319	912,188	2,106,886
Unrestricted Net Assets Available at Year End	963,116		2,121,987	

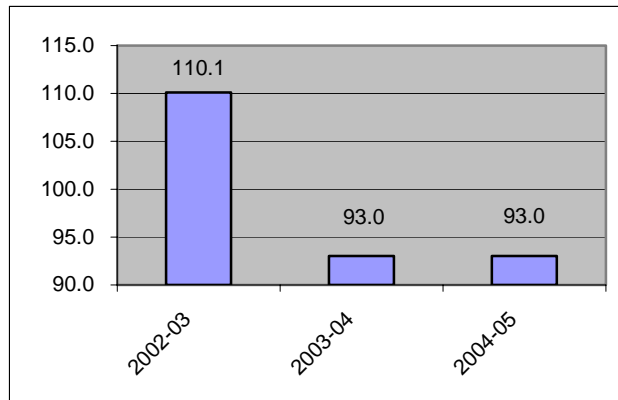
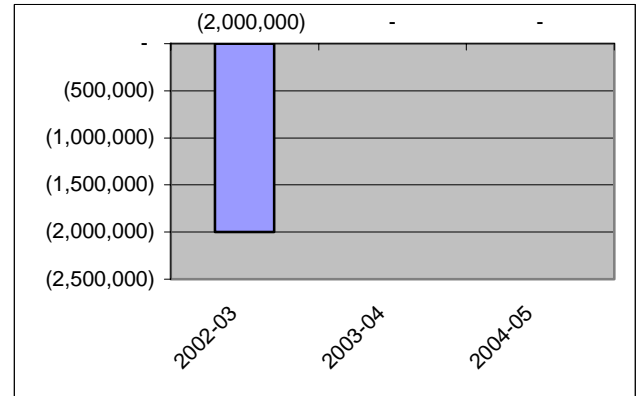
#### Workload Indicators

Service Calls	21,740	21,500	19,667	19,500
Radios	9,203	9,200	9,397	9,500
Telephones	19,670	19,500	19,398	19,500
Circuits	959	1,237	19,398	1,200

Appropriation variance between actual and budget in 2003-04 results from vacant position salary savings and reduced expenditures for fixed asset equipment purchases. Revenue variance is due to decrease in desktop support services and reduction in data entry keypunch services related to change in business programs of customers.

### 2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY      2004-05 BREAKDOWN BY FINANCING SOURCE



**2004-05 STAFFING TREND CHART****2004-05 REVENUE OVER/(UNDER) TREND CHART**

**GROUP:** Administrative/Executive  
**DEPARTMENT:** Information Services  
**FUND:** Network Services

**BUDGET UNIT:** IAM ALL  
**FUNCTION:** General  
**ACTIVITY:** Other

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
<b>Appropriation</b>					
Salaries and Benefits	6,669,020	7,046,478	7,516,219	82,896	7,599,115
Services and Supplies	7,256,728	7,861,258	7,861,258	(762,613)	7,098,645
Central Computer	38,616	35,518	53,533	-	53,533
Other Charges	27,371	53,714	53,714	(21,369)	32,345
Transfers	2,964,326	3,131,706	3,131,706	(1,416,389)	1,715,317
Total Exp Authority	16,956,061	18,128,674	18,616,430	(2,117,475)	16,498,955
Reimbursements	(2,459,489)	(2,646,789)	(2,646,789)	1,413,538	(1,233,251)
Total Appropriation	14,496,572	15,481,885	15,969,641	(703,937)	15,265,704
Depreciation	-	1,363,449	1,363,449	(250,007)	1,113,442
Total Requirements	14,608,634	16,845,334	17,333,090	(953,944)	16,379,146
<b>Departmental Revenue</b>					
Use of Money and Prop	110	500	500	(386)	114
Current Services	17,446,624	16,844,834	16,844,834	(465,802)	16,379,032
Total Revenue	17,447,123	16,845,334	16,845,334	(466,188)	16,379,146
Revenue Over/(Under) Exp	2,840,147	-	(487,756)	487,756	-
Budgeted Staffing		93.0	93.0	-	93.0
<b>Fixed Assets</b>					
Equipment	218,000	1,600,000	1,600,000	-	1,600,000
L/P Equipment	694,188	891,319	891,319	(384,433)	506,886
Total Fixed Assets	912,188	2,491,319	2,491,319	(384,433)	2,106,886



DEPARTMENT: Information Services  
 FUND: Network Services  
 BUDGET UNIT: IAM ALL

## SCHEDULE A

## MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
<b>2003-04 FINAL BUDGET</b>	<b>93.0</b>	<b>16,845,334</b>	<b>16,845,334</b>	<b>-</b>
<b>Cost to Maintain Current Program Services</b>				
Salaries and Benefits Adjustments	-	469,741	-	(469,741)
Internal Service Fund Adjustments	-	18,015	-	(18,015)
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>487,756</b>	<b>-</b>	<b>(487,756)</b>
<b>Board Approved Adjustments During 2003-04</b>				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Impacts Due to State Budget Cuts</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL BOARD APPROVED BASE BUDGET</b>	<b>93.0</b>	<b>17,333,090</b>	<b>16,845,334</b>	<b>(487,756)</b>
<b>Board Approved Changes to Base Budget</b>	<b>-</b>	<b>(953,944)</b>	<b>(466,188)</b>	<b>487,756</b>
<b>TOTAL 2004-05 FINAL BUDGET</b>	<b>93.0</b>	<b>16,379,146</b>	<b>16,379,146</b>	<b>-</b>
<b>2003-04 FINAL FIXED ASSETS</b>		<b>2,491,319</b>		
<b>Board Approved Adjustments During 2003-04</b>				
Mid-Year Board Items		-		
<b>Impacts to Fixed Assets Due to State Budget Cuts</b>		-		
<b>Department Recommended Changes in Fixed Assets</b>		<b>(384,433)</b>		
<b>TOTAL 2004-05 PROPOSED FIXED ASSETS BUDGET</b>		<b>2,106,886</b>		



DEPARTMENT: Information Services  
 FUND: Network Services  
 BUDGET UNIT: IAM ALL

## SCHEDULE B

## BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Salaries and Benefits Increased of \$82,896 for step increases, overtime, stand-by and on-call to reflect actual trends in support of department critical telecommunication systems which are based on higher salary cost of employees. Additional increase in staffing due to overtime, stand-by and on-call services is offset by net reduction in staffing.	-	82,896	-	(82,896)
2. Services & Supplies Network Services ISF is projecting reduced expenditures in the following areas: usage of local and long distance services; purchasing of small tools, instruments and non-inventoriable equipment; utilities; and professional & specialized services. This is partially related to the reduction in outside contract customer services.	-	(762,613)	-	762,613
3. Other Charges Numerous lease-purchase loans were fully paid in 2003-04 resulting in ongoing interest expense on remaining loans to be much less.	-	(21,369)	-	21,369
4. Depreciation Depreciation expense has been reduced to reflect fixed assets being fully depreciated and reduced new purchases of fixed assets resulting from fiscal budget conditions.	-	(250,007)	-	250,007
5. Transfers This budget is being reduced for an accounting change by \$1,413,538 to eliminate Intra-Fund cost accounting transfers within Network Services ISF. This eliminates the transfer of cost between budgets within this ISF for telephone switch installation and data circuit costs. Increase in EHAP charges of \$2,851.	-	(1,416,389)	-	1,416,389
6. Reimbursements This is the offset of the transfer out account and it is also being reduced to eliminate Intra-Fund cost accounting transfers within Network Services ISF. This eliminates the transfer of cost between budgets within this ISF for telephone switch installation and data circuit costs.	-	1,413,538	-	(1,413,538)
7. Revenue County Telephone Directory sales has dropped which resulted in a decrease of \$386. Network services is experiencing a decrease of \$465,802 in outside contract services.	-	-	(466,188)	(466,188)
<b>Total</b>	-	(953,944)	(466,188)	487,756

## DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

Brief Description of Change	Appropriation
1. Fixed Assets Lease Purchases Numerous lease-purchase loans were fully paid in FY 03-04 resulting in ongoing principal payment on remaining loans to be much less.	(384,433)
<b>Total</b>	(384,433)

